

# Minutes

## Graduate Council Meeting

Thursday, October 19, 2017 TETC 354A

### **MEMBERS PRESENT:**

Rebecca Anthony, Online MSW  
Michele Bracken, Henson School Rep.  
Celine Carayon, History  
Doug DeWitt, Ed Leadership and Chair  
Yvonne Downie Hanley, M.B.A.  
Lacie Doyle, OGS  
Kelly Fiala, M.S.A.T.  
Maida Finch, Seidel School Rep.  
Judith Franzak, Ed.D.  
Clifton Griffin, Dean of Graduate Studies  
Stuart Hamilton, GIS  
Toran Hansen, CADR  
Richard Hoffman, Perdue School Rep.  
Randy Insley, AHPH  
Brittany Kesteven, GSC President  
Dana Price, BIO

Jessica Scott, OGS  
Lisa Seldomridge, M.S.N. and D.N.P.  
Diana Wagner, M.Ed.  
Star Weaver, M.A.T.  
Joyce Wiencek, M.Ed. Reading Specialist

### **MEMBERS ABSENT:**

Aaron Basko, Enrollment Management  
Jennifer Bergner, M.S.M.E.  
Jackie Maisel, Registrar  
Karen Olmstead, Provost  
Chris Vilmar, English/Faculty Senate Liaison  
Vicki Root, M.S.W.  
Ignaciyas Soosaipillai, Fulton School Rep

### **GUESTS:**

Liz Kressin, Registrar (for J. Maisel)  
Victoria Martin, Blackwell  
Vitus Ozoke (Fulton Rep for C. Vilmar)

I. Call to Order 3:30 p.m.

II. Minutes

The September minutes were unanimously approved as submitted.

III. Curriculum

BIOL 510

Name change from Estuarine Biology to Estuarine Ecology

Going from 3 to 4 credits

Adds an hour of lab and lecture and more field trips.

Motion to approve by D. Price. M. Finch seconded. Unanimously approved.

IV. Thesis/Dissertation Procedures Victoria Martin

Ms. Martin started in June. She is the primary contact for copyright as well as thesis, dissertation and doctoral projects. She created three project guides (Thesis, Dissertation and D.N.P.) which can be found on library website.

### CURRENT PROCESS:

Students must give one copy to the library for binding.

All additional copies are \$15. OGS has offered to pay for four copies.

Library gives students a receipt that goes back to program director.

### SOAR @ SU:

SU repository. Students are encouraged to participate but not required. It is free to submit and students own their copyright. There was discussion about making this mandatory but several programs prefer their students publish in journals first. D.N.P. requires their students to submit to the Henderson Repository.

**PROQUEST:**

Doctoral students are required to submit to ProQuest. Masters students are not. Students submit it themselves.

Submission Fees: Electronic Free, Paper

## X. GSC Events Brittany Kesteven

The current GSC is very active and is interested in fostering relationships between programs and with Grad Program Directors.

First social event was held at Specific Gravity. Over seven programs participated. Next event will be on Halloween.

GSC will be meeting with the Office of Diversity and Inclusion to send out a survey to get feedback from each program regarding their resources and needs.

Grad Council was asked to follow their social media accounts on Facebook, Twitter and Instagram. GSC will stress academics as well. Would like to develop research sharing mechanism and establish events tailored to program strengths.

## XI. Clifton Griffin

In continuing conversations regarding how to use limited resources, OGS is looking for ways to enhance graduate studies. C. Griffin recognizes we need more than the new website and current marketing strategies.

OGS is working with CollegeNet, the vendor who provides the current grad application. J. Scott and L. Doyle reviewed their Prospect and Admit tools which would provide us a CRM and assist, in not only marketing, but the review and approval of applications. Both can be tailored to individual programs. C. Griffin is working with Procurement to see possibility of moving on this soon and starting implementation.

On 12/5/17, OGS is partnering with Career Services to offer a workshop on completing the grad application and tips to be successful on the GRE. A Kaplan rep has been invited to speak as well.

## XII. Other

M. Finch asked for an update on Qualtrics. C. Griffin and D. DeWit developing process for students to have access and was told it would be available soon.

D. DeWitt invited group to honor his 60<sup>th</sup> birthday by participating in a food drive on 11/18, 3-5pm at Halo.

Meeting was adjourned at 4:36 p.m.

Submitted by Jessica Scott